

Together *for* **Sudan**

The Bishop Mubarak Fund

Annual Report & Accounts 2007

**Registered with the Charity Commission for England & Wales
Registered Charity Number 1075852**

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Together for Sudan – the Bishop Mubarak Fund: Trustees’ Annual Report, 2007

The Trustees of Together for Sudan – the Bishop Mubarak Fund have approved this annual report for 2007.

The Trust’s address is 33 Balmoral Road, Trowbridge, Wiltshire, BA14 0JS. The Trustees were Dr Lillian Craig Harris (Chairman and Director), Prof Herman Bell, Mr Alan Goulty (Secretary) Mr Norman Jackson (until 6 February), Mr Julian Lush (until 5 March), Mr Norman Swanney (Treasurer), and Trustee from 5 February) and Mr Adrian Thomas. Trustees are elected by the existing Trustees. The Director and Trustees are unpaid volunteers. The Trust maintains offices in Sudan in Khartoum and Kadugli (Nuba Mountains) staffed by salaried Sudanese employees. Mrs Neimat Hussein was appointed Country Coordinator, based in Khartoum, in September in succession to Mr Silas Sworo Jojo, who retired after seven years of devoted service. The Trustees wish to express their thanks to them both as well as to the other members of staff in Khartoum and Kadugli.

A Declaration of Trust dated 12 February 1999, as amended by a Supplemental Deed dated 27 September 2004, governs the charity. Its objects are to relieve or assist in relieving persons living in Sudan who are in conditions of sickness, hardship or distress, in particular by supporting organisations implementing and establishing developments projects, which relieve need and improve their conditions of life; and to advance the education of persons living in Sudan, giving priority to women and children and those from the Nuba Mountains, in particular but not exclusively by advancing education in literacy and basic subjects, the provision of vocational training and the provision of scholarships at Sudanese universities.

Advisers and Volunteers

The Trust’s bankers were the National Bank of Abu Dhabi, One Knightsbridge, London SW1X 7LY; CAF Bank Ltd, 25 King’s Hill Avenue, King’s Hill, West Malling, Kent ME19 4JQ; and Barclays Bank, Barclays House, Alexandra Road, London SW19 7JZ. The Trustees are grateful to the firm of El Karib and Medani in Khartoum for pro bono legal advice; to successive British Ambassadors to Sudan, Mr Ian Cliff and Dr Rosalind Marsden, and their staff, and to Ahfad University for Women in Omdurman for much help in kind; and to many volunteers in Sudan who have given their time to help with scholarship selection, eye-care and other programmes. They are most grateful, too, for the continued support of the patrons of the Trust and other friends and donors.

Achievements and Activities in 2007

Highlights of the Trust’s work in 2007 included the expansion of its work to Darfur with a first training course for literacy teachers in El Fasher; continued teacher training and support of teachers in the Khartoum area and the Nuba Mountains; a further increase in the number of scholars supported at university; steps towards setting up a vocational training project; the continued success of the AIDS awareness outreach and eye-care programmes; and new premises in both Khartoum and Kadugli.

The Trust’s activities included:

- Support of 269 students at Sudanese universities as at end-December, in addition to 15 who graduated during the year. 99 students have now graduated under this programme.
- Provision of a hostel for scholars at Ahfad University for Women and breakfast for pupils at the Kadugli Girls’ Secondary School.
- Funding of some 150 pupils, mainly AIDS orphans, at basic and secondary schools.
- Training of 160 teachers and school administrators in the Nuba Mountains and 87 teachers in Khartoum.
- Continued funding of over 90 teachers at schools in the Khartoum area, Abyei, Juba and the Nuba Mountains.

- Continued provision of literacy classes. At year end there were 20 classes with over 500 women enrolled in Khartoum, the Nuba Mountains and Darfur. 85 of our students passed the government literacy exam in 2007.
- Running eye care outreach clinics in displaced areas around Khartoum and in Kadugli. 2287 patients were seen in 2007 and 104 surgeries performed.
- 78 HIV/AIDS awareness outreaches attended by over 13,000 people.
- Provision of medicines for three basic clinics, which treated over 34,000 patients in 2007.
- Provision of 10 additional solar panels in the Nuba Mountains brought the total maintained by the Trust to 27. The panels provide lighting in community centres in areas off the electricity grid.
- Strengthening its staff in Khartoum and Kadugli and moving to new offices in both towns.

Objectives for 2008

The Trustees plan to maintain and, subject to the constraints of resources and security, expand their scholarship, teacher-training, eye care and HIV/AIDS outreach and solar power programmes in 2008. In particular they look forward to developing the vocational training programme and to setting up more literacy classes in Darfur. They will review their programmes of literacy classes in Khartoum, support of basic clinics and HIV/AIDS awareness programmes with a view to cutting them to match reduced demand or, in the case of the HIV/AIDS outreach merging it with a new home-based care programme. The Trustees will seek further to strengthen their offices in Sudan, including through staff training and the delegation of greater responsibility for project planning and report writing. They intend to adopt and implement a new fund-raising strategy with the aims initially of covering core costs and countering the effects of rising prices in Sudan and the fall in the value of sterling, and in the medium term of allowing them further to expand their project work.

Financial Information and Policy

In 2007 some 24% of the Trust's income came from individual donors to whom the Trustees wish to express their warmest thanks. They are also most grateful to the following partners who have made generous donations, in most cases for specific projects: The Catholic Agency for Overseas development (CAFOD); The UK Department for International Development (DFID); The Gordon College Memorial Trust Fund; Light for the World; Manos Unidas; The Mohamed Ibrahim Foundation; Refugees International Japan, the Scottish Episcopal Church, the Walter Guinness Trust, Ulverscroft and Zain-Mobitel.

The Trustees' policy is to maintain reserves equivalent to six months' expenditure to guard against fluctuations in receipts or expenditure and to ensure provision for terminal benefits for their Sudanese staff. The rapid growth in activity over the last 2 years has made this a difficult target to achieve and cash reserves are currently capped at £40,000, held on interest-bearing deposit.

Lillian Craig Harris
Chairman and Director

Alan F. Goulty
Secretary

9 February 2008

**Independent examiner's report to the trustees of
Together for Sudan –The Bishop Mubarak Fund**

I report on the accounts of the Trust for the year ended 31st December 2007, which are set out on pages 4 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act;

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

However, issues over securing the audit trail and improving the transparency of bank charges in Sudan have been drawn to the attention of trustees.

Signed:



Date: 7th February 2008

Name: **M P C Oliver**
Address: **9 Windsor Drive**
Trowbridge
Wilts BA14 0JZ

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1075852

Statement of Financial Activities for the year ended 31st December 2007

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2007 £	Total 2006 £
Incoming Resources					
Grants	3	0	184,764	184,764	175,226
Donations	2d	54,520	5,200	59,720	52,119
Deposit interest		2,023	0	2,023	1,173
Other		0	0	0	112
Total Incoming Resources		<u>56,542</u>	<u>189,964</u>	<u>246,506</u>	<u>228,630</u>
Resources Expended					
Charitable activities	4,5	75,320	157,022	232,342	201,874
Fund raising & publicity		2,702	0	2,702	2,638
Management & administration		898	0	898	177
Governance costs	6b	0	0	0	0
Total Resources Expended		<u>78,919</u>	<u>157,022</u>	<u>235,942</u>	<u>204,690</u>
Net movements in funds		(22,377)	32,942	10,565	23,941
Fund balances brought forward	1c	54,416	66,425	120,841	96,900
Funds balances carried forward		<u>32,039</u>	<u>99,367</u>	<u>131,406</u>	<u>120,841</u>

All activities were continuing.

There were no acquisitions or discontinued operations either in the current or preceding year.
There were no recognised gains or losses either in the current or preceding year

The **Notes** at pages 6 to 9 form part of these accounts

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1075852

Balance Sheet as at 31st December 2007

	Notes	2007 £	2006 £
Fixed Assets			
Tangible Fixed Assets	9	5,498	4,070
Investments	10	0	0
Total fixed assets		<u>5,498</u>	<u>4,070</u>
Current Assets			
Stocks and work in progress		0	0
Debtors	11	51,093	28,200
Cash at bank and in hand, net of unrepresented items		95,902	118,579
Total current assets		<u>146,995</u>	<u>146,779</u>
Creditors: amounts falling due within one year	12	230	19,956
Net current assets		<u>146,765</u>	<u>126,823</u>
Total assets less current liabilities		<u>152,263</u>	<u>130,893</u>
Creditors: amounts falling due in more than one year		0	0
Provisions for liabilities and charges	7c, 15	15,360	5,982
Net assets		<u>136,904</u>	<u>124,911</u>
Funds			
Unrestricted Funds		32,039	54,416
Designated Funds: Fixed Assets		5,498	4,070
		<u>37,537</u>	<u>58,486</u>
Restricted Funds		99,367	66,425
Total Funds		<u>136,904</u>	<u>124,911</u>

The **Notes** at pages 6 to 9 form part of these accounts

Approved by the Trustees and signed on their behalf by:

Dr Lillian Craig Harris OBE
Chair & Director

Norman Swanney
Treasurer

Date: 9th February 2008

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1075852

Notes to the Accounts for the year ended 31st December 2007

Note

1. Basis of preparation.

- a. **Basis of accounting.** The financial statements have been prepared under the historic cost convention, in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Charities Act 1993. The accounts are prepared on an accruals basis.
- b. **Funds structure.** Unrestricted funds are those funds which the trustees are free to use for any purpose to further the charity's objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. The charity has no permanent endowment funds.
- c. **Changes to previous accounts.** No changes have been made to the previous year's accounts.

Note

2. Accounting policies

Incoming Resources

- a. **Recognition of incoming resources.** These are included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.
- b. **Incoming resources with related expenditure.** Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
- c. **Grants and donations.** Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
- d. **Tax reclaims on donations and gifts.** Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
- e. **Donated services and facilities.** These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
- f. **Volunteer help.** The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure & Liabilities

- g. **Liability recognition.** Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
- h. **Governance costs.** Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
- i. **Support costs.** Funds received or designated for charitable activities are credited to individual projects, Payments made for the project, together with a directly proportional share of overhead and support costs in Sudan are then debited to the project. See note 4.
- j. **Contingent Liabilities.** A contingent liability is disclosed where the possible obligation, which arises from past events, will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control.

Assets

- k. **Tangible fixed assets for use by charity.** These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
- l. **Stocks and work in progress.** These are valued at the lower of cost or market value.
- m. **Foreign currencies.** Transactions in foreign currencies are recognised at the average rate of exchange received over the year. Monetary assets and liabilities are translated into sterling at the exchange rate on the balance sheet date. All exchange differences are recognised through the statement of financial activities.

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1075852

Notes to the Accounts for the year ended 31st December 2007

Note	Analysis of incoming resources	Restricted Funds	
		2007	2006
3		£	£
	Grants from organisations		
	UK Department for International Development (DfID):		
	Teacher training in the Nuba Mountains	55,952	43,987
	University scholarships	24,841	27,382
	Manos Unidas - Spain: Educating women and children in displaced settlements	22,678	39,208
	Refugees International - Japan	20,001	1,675
	Catholic Agency for Overseas Development - UK	15,000	15,000
	Zain (Mobitel) - Sudan	14,488	0
	Gordon College Memorial Trust - UK	13,000	5,500
	CARE International - Canada Fund	8,896	0
	Light for the World, Vienna - Austria	4,173	6,663
	Ulverscroft Foundation - UK	2,500	0
	Scottish Episcopal & other UK Churches	2,235	3,550
	Walter Guinness Trust - UK	1,000	0
	Mo Ibrahim Foundation - UK	0	31,460
	Other restricted donations	5,200	800
		189,964	175,276

Note	Analysis of resources expended			2007	2006
		Direct costs	Project support	Total	Total
4		£	£	£	£
	Charitable Activities - Educational Projects				
	University scholarships & hostel	52,552	18,550	71,102	58,215
	Teacher Training & Support Project - kindergarten & basic schools	29,990	10,586	40,576	60,038
	Manos Unidas, educating women & children in displaced settlements	28,077	9,910	37,987	27,771
	Kadugli Teachers' Resource Centre	7,862	2,775	10,637	0
	Women's Literacy Project	2,378	839	3,217	1,963
	Scholarship Project to educate HIV/AIDS orphans	3,791	1,338	5,129	3,653
	Total Education projects	124,649	43,999	168,648	151,640
	Ahfad University Girls' Education conference grant	5,035	0	5,035	0
	Charitable Activities - Educational Support Projects				
	HIV/AIDS Awareness outreach/home-based care	13,128	4,634	17,762	17,772
	Eye Care outreach, Khartoum	9,398	3,317	12,715	14,177
	Solar project	8,854	3,125	11,979	1,076
	Eye Care outreach, Kadugli	5,011	1,769	6,779	6,320
	Medicine Box project	3,987	1,407	5,395	6,063
	Breakfast project	2,979	1,051	4,030	4,828
	Total Education Support projects	43,356	15,304	58,659	50,235
	Total Charitable Activities	173,040	59,302	232,342	201,874

For basis of apportioning support costs see Note 2i.

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1075852

Notes to the Accounts for the year ended 31st December 2007

Note	Support Costs					2007	2006
		Staff costs	Office running costs	IT & comms	Transport & other costs	Total	Total
5		£	£	£	£	£	
	Charitable Activities						
	Education projects	25,029	6,930	2,529	9,511	43,999	
	Education Support projects	8,706	2,410	880	3,308	15,304	
	Total	33,735	9,340	3,409	12,819	59,302	

Grants towards support costs amounted to £14,128. (2006 - £0).

For basis of apportioning support costs see Note 2i

Note 6 Details of certain items of expenditure

a. Trustee expenses. Payment or reimbursement of out-of pocket expenses amounted to £180. This sum was donated back to the charity. (2006 - £0).

b. Fees for examination or audit of the accounts. None. (2006 - £0).

Note 7 Paid employees

a. Staff costs. Wages, salaries and benefits in kind, including severance provisions on termination of the the contract of employment by the employee amounted to - £33,735 . (2006 - £38,876).

b. Average number of full time equivalent employees in the year: 13.0 (All employed on charitable activities).

c. Pension scheme. No pension scheme is operated but provision has been made for severance pay under Chapter IX of the Sudan Labour Code 1997, for entitled employees choosing to leave the charity's employment. See Note 15.

Note 8 Grantmaking.

The charity made a grant of £5,035 funded by donation, to Ahfad University Girls' education conference. (2006 - £0).

Note 9 Tangible fixed assets

	Fixtures, fittings & equipment	Other	Total
	£	£	£
a. Cost or valuation			
Balance brought forward	5,749	-	5,749
Additions	2,193	-	2,193
Revaluations	-	-	-
Disposals	-	-	-
Transfers	-	-	-
Balance carried forward	7,942	-	7,942
b. Accumulated depreciation and impairment provisions			
Balance brought forward	1,679	-	1,679
Depreciation charge for year (straight line basis)	765	-	765
Impairment provisions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Transfers	-	-	-
Balance carried forward	2,444	-	2,444
c. Net book value			
Brought forward	4,070	-	4,070
Carried forward	5,498	-	5,498

No fixed assets have been revalued

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1075852

Notes to the Accounts for the year ended 31st December 2007

Note Investment assets

10 The charity holds no fixed asset investments, investment properties, investments in subsidiary or connected undertakings and companies, securities not listed on a recognised stock exchange, cash held as part of an investment portfolio or other investment.

Note	Debtors and prepayments	Amounts falling due within one year		Amounts falling due after one year	
		2007	2006	2007	2006
11		£	£	£	
	Analysis of debtors				
	Trade debtors				
	Amounts due from subsidiary undertakings				
	Other debtors	42,085	21,100		
	Prepayments and accrued income	9,008	7,100		
	Total	51,093	28,200	0	0

Note	Creditors and accruals	Amounts falling due within one year		Amounts falling due after one year	
		2007	2006	2007	2006
12		£	£	£	
	a. Analysis of creditors				
	Trade creditors				
	Amounts due to subsidiary undertakings				
	Other creditors	0	19,330		
	Accruals and deferred income	230	626		
	Total	230	19,956	0	0

b. Security over assets: No loan, overdraft or other creditor holds a charge or other security over any assets of the charity. (2006 - £0).

Note Endowment & restricted income funds

13 The charity has no permanent or expendable endowment, special trusts or established restricted income funds. Donations and grants are received for particular education or education support-related projects in Sudan and these are brought to account on a restricted basis (See Note 1b).

Note Transactions with related parties

14 a. Remuneration & benefits: No remuneration or other benefits are paid to trustees or other related parties by the charity or any institution or company connected with it. (2006 - £0).
 b. Loans: No amounts are owing to or from the charity's trustees or other related parties by the charity at the year end. (2006 - £0).
 c. Other transaction/s with trustees or related parties: No transactions have been undertaken by (or on behalf of) the charity in which a trustee or other related party has a material interest. (2006 - Nil return)

Note Additional disclosures

15		Charitable commitments accrued		
		Unrestricted	Restricted	Total
	a. Provisions for liabilities and charges and movement in provisions.	£	£	£
	Commitments outstanding at 1 st January	5,982	0	5,982
	New commitments charged to the SOFA in year	14,003	0	14,003
	Commitments paid or cancelled during the year	(4,625)	0	(4,625)
	Amount of commitments as at 31 st December	15,360	0	15,360

Timing: All commitments are payable with the requisite period of notice (less than one year).

b. A liability of £10,843 exists to pay arrears of social security contributions for employees for the period 1 Jan 2004 to 30 Sep 2007 and has been added to the new commitments shown in Note 15a. (2006 - £0).

c. Contingent Liability: Although there are no plans or intentions on the charity's part to do so, should the charity be required to close down its operations in Sudan, for whatever reason, a contingent liability (see Note 2j) exists for employees' severance pay in the amount of: £2,067 (2006 - £1,888)

Together *for* Sudan ~ The Bishop Mubarak Fund

**A United Kingdom charity authorised and regulated by the
Charity Commissioners for England & Wales**

Registered Charity No. 1075852

Director

Dr Lillian Craig Harris OBE

Secretary

Alan F Goulty CMG

Other Trustees

Professor Herman Bell

Norman Swanney

Adrian Thomas

Official correspondent & Treasurer

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