

Together *for* **Sudan**

The Bishop Mubarak Fund

Annual Report & Accounts 2008

**Registered with the Charity Commission for England & Wales
Registered Charity Number 1075852**

Contents

	Page
Trustees' Annual Report for 2008	1
Independent examiner's report	3
Annual Accounts 2008	
❖ Statement of Financial Activities	4
❖ Balance Sheet	5
❖ Notes to the Accounts	6

Together for Sudan – the Bishop Mubarak Fund: Trustees’ Annual Report, 2008

The Trustees of Together for Sudan – the Bishop Mubarak Fund have approved this annual report for 2008.

The Trust’s address is 33 Balmoral Road, Trowbridge, Wiltshire, BA14 0JS. The Trustees were Dr Lillian Craig Harris (Chairman and Director), Prof Herman Bell, Mr Alan Gouly (Secretary) Mr Norman Swanney (Treasurer) and Mr Adrian Thomas. Trustees are elected by the existing Trustees. The Director and Trustees are unpaid volunteers. The Trust maintains offices in Sudan in Khartoum and Kadugli (Nuba Mountains) staffed by salaried Sudanese employees. Mrs Neimat Hussein continues as Country Coordinator, and the Trustees wish to express their warmest thanks to her as well as to the other members of staff in Khartoum and Kadugli.

A Declaration of Trust dated 12 February 1999, as amended by a Supplemental Deed dated 27 September 2004, governs the charity. Its objects are to relieve or assist in relieving persons living in Sudan who are in conditions of sickness, hardship or distress, in particular by supporting organisations implementing and establishing developments projects, which relieve need and improve their conditions of life; and to advance the education of persons living in Sudan, giving priority to women and children and those from the Nuba Mountains, in particular but not exclusively by advancing education in literacy and basic subjects, the provision of vocational training and the provision of scholarships at Sudanese universities.

Advisers and Volunteers

The Trust’s bankers were the National Bank of Abu Dhabi, One Knightsbridge, London SW1X 7LY and Barclays Bank, Barclays House, Alexandra Road, London SW19 7JZ. The Trustees are grateful to the firm of El Karib and Medani in Khartoum for pro bono legal advice; to the British Ambassador to Sudan, Dr Rosalind Marsden, and her staff, to Ahfad University for Women in Omdurman for much help in kind; and to many volunteers in Sudan who have given their time to help with scholarship selection, eye-care and other programmes. They are most grateful, too, for the continued support of the patrons of the Trust and other friends and donors.

Achievements and Activities in 2008

Highlights of the Trust’s work in 2008 included the further increase in the number of scholars supported at university in Sudan; the launch of a vocational training project; the expansion of the eye-care outreaches in Khartoum and Kadugli; and improvements in programme management and monitoring. The Trust also took steps to cut back programmes in the Khartoum area, including the medicine box project, literacy classes, teachers’ support and the solar panel projects, as well as the provision of breakfast to secondary school girls in Kadugli, which were no longer meeting priority objectives, matching demand or attracting funding.

The Trust’s activities during the year included:

- Support of 284 students at Sudanese universities as at end-December, in addition to 34 who graduated during the year. 133 students have now graduated under this programme.
- A new project with 11 youths enrolled for technical training and 100 women for training as home health care assistants.
- Provision of a hostel for eight scholars at Ahfad University for Women.
- Funding of 183 pupils, mainly AIDS orphans, at basic and secondary schools.

- Training of 157 teachers in the Nuba Mountains and Khartoum, and payment of salaries to teachers in the Nuba Mountains, Juba and Abyei (and Khartoum until the end of the 2007/8 school year).
- Provision of 15 literacy classes in the Nuba Mountains, Khartoum and Darfur with some 250 women enrolled at the end of the year.
- 17 eye care outreach clinics in displaced areas around Khartoum and in Kadugli. 4045 patients were seen in 2008 and 806 surgeries performed, a substantial increase compared with 2007.
- HIV/AIDS awareness outreaches in displaced areas around Khartoum attended by over 3000 people; and upskilling of the trainers
- Maintenance of 10 solar panels in the Nuba Mountains and 2 in Khartoum. 4 were transferred to community organisations and at least eight others will be redeployed in 2009 to sites in the Nuba Mountains..
- Further strengthening and training of its staff in Khartoum and Kadugli..


Objectives for 2009

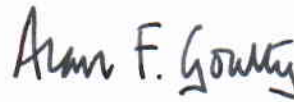
The Trustees expect a difficult year because of increased costs in Sudan and the adverse movement of exchange rates. Their overriding objective is to mobilise sufficient funds to sustain the Trust's work in Sudan at its present level, with priority given to the university and school scholarships, vocational training, women's literacy, eye care and HIV/AIDS outreach programmes. Subject to the availability of funding, they aim to resume the teacher-training and support programmes with priority given to the Nuba Mountains. They look forward to setting up more literacy classes in Darfur. They will, however, discontinue provision of the hostel for scholars in Omdurman and keep all programmes under review with a view to economies where possible to match reduced demand. The Trustees will seek further to strengthen their offices in Sudan, especially through staff training and development.

Financial Information and Policy

In 2008 some 19% of the Trust's income came from individual donors to whom the Trustees wish to express their warmest thanks. They are also most grateful to the following partners who have made generous donations, in most cases for specific projects: The Catholic Agency for Overseas development (CAFOD); The UK Department for International Development (DFID); The Gordon College Memorial Trust Fund; ICING; Light for the World; Manos Unidas; The Mohamed Ibrahim Foundation; Refugees International Japan, and Zain-Mobitel.

The Trustees' policy is to maintain reserves equivalent to six months' expenditure to guard against fluctuations in receipts or expenditure and to ensure provision for terminal benefits for their Sudanese staff. The rapid growth in activity over the last 2 years together with the financial crisis and the precipitous decline in the value of the pound sterling have made it impossible to achieve this target. At the end of 2008 cash in hand amounted to £109,000, about 9% below the target.


 Lillian Craig Harris
 Chairman and Director


 Alan F. Goulty
 Secretary

11 February 2009

**Independent examiner's report to the trustees of
Together for Sudan –The Bishop Mubarak Fund**

I report on the accounts of the Trust for the year ended 31st December 2008, which are set out on pages 4 to 9 of this report.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the 1993 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act;

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

However, I have drawn to the attention of the trustees the benefits to be gained from maintaining the charity's books on a standard accounting software package and have made a recommendation accordingly.

Signed:



Date: 4 February 2009

Name: **M P C Oliver**
Address: **9 Windsor Drive**
Trowbridge
Wilts BA14 0JZ

Together for Sudan - The Bishop Mubarak Fund
Registered Charity No: 1085852

Statement of Financial Activities for the year ended 31st December 2008

	Notes	Unrestricted Funds	Restricted Funds	Total 2008	Total 2007
		£	£	£	£
Incoming Resources					
Grants	3	0	200,975	200,975	184,764
Donations	2d	46,668	0	46,668	59,720
Deposit interest		2,128	0	2,128	2,023
Other		2,497	0	2,497	0
Total Incoming Resources		<u>51,292</u>	<u>200,975</u>	<u>252,267</u>	<u>246,506</u>
Resources Expended					
Charitable activities	4,5	54,556	183,539	238,095	232,342
Fund raising & publicity		1,946	0	1,946	2,702
Management & administration		435	0	435	898
Governance costs	6b	0	0	0	0
Total Resources Expended		<u>56,936</u>	<u>183,539</u>	<u>240,475</u>	<u>235,942</u>
Net movements in funds		(5,644)	17,436	11,792	10,565
Fund balances brought forward	1c	32,039	99,367	131,406	120,841
Funds balances carried forward		<u>26,395</u>	<u>116,802</u>	<u>143,197</u>	<u>131,406</u>

All activities are continuing.

There were no acquisitions or discontinued operations either in the current or preceding year.
There were no recognised gains or losses either in the current or preceding year

The **Notes** at pages 6 to 9 form part of these accounts

Together for Sudan - The Bishop Mubarak Fund

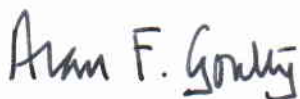
Registered Charity No: 1085852

Balance Sheet as at 31st December 2008

	Notes	2008 £	2007 £
Fixed Assets			
Tangible Fixed Assets	9	4,360	5,498
Investments	10	0	0
Total fixed assets		<u>4,360</u>	<u>5,498</u>
Current Assets			
Stocks and work in progress		0	0
Debtors	11	45,907	51,093
Cash at bank and in hand, net of unrepresented items		109,224	95,902
Total current assets		<u>155,131</u>	<u>146,995</u>
Creditors: amounts falling due within one year	12	0	230
Net current assets		<u>155,131</u>	<u>146,765</u>
Total assets less current liabilities		<u>159,491</u>	<u>152,263</u>
Creditors: amounts falling due in more than one year		0	0
Provisions for liabilities and charges	7c, 15	11,934	15,360
Net assets		<u>147,557</u>	<u>136,904</u>
Funds			
Unrestricted Funds		26,395	32,039
Designated Funds: Fixed Assets		4,360	5,498
		<u>30,755</u>	<u>37,537</u>
Restricted Funds		116,802	99,367
Total Funds		<u>147,557</u>	<u>136,904</u>

The **Notes** at pages 6 to 9 form part of these accounts

Approved by the Trustees and signed on their behalf by:



for

Dr Lillian Craig Harris OBE
Chair & Director

Date: 11th February, 2009



Norman Swanney
Treasurer

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Notes to the Accounts for the year ended 31st December 2008

Note 1. Basis of preparation.

- a. **Basis of accounting.** The financial statements have been prepared under the historic cost convention, in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005, applicable UK Accounting Standards and the Charities Act 1993. The accounts are prepared on an accruals basis.
- b. **Funds structure.** Unrestricted funds are those funds which the trustees are free to use for any purpose to further the charity's objects. Unrestricted funds include designated funds where the trustees, at their discretion, have created a fund for a specific purpose. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor. The charity has no permanent endowment funds.
- c. **Changes to previous accounts.** No changes have been made to the previous year's accounts.

Note 2. Accounting policies

Incoming Resources

- a. **Recognition of incoming resources.** These are included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to the resources; the trustees are virtually certain they will receive the resources; and the monetary value can be measured with sufficient reliability.
- b. **Incoming resources with related expenditure.** Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.
- c. **Grants and donations.** Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.
- d. **Tax reclaims on donations and gifts.** Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.
- e. **Donated services and facilities.** These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.
- f. **Volunteer help.** The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Expenditure & Liabilities

- g. **Liability recognition.** Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.
- h. **Governance costs.** Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.
- i. **Support costs.** Funds received or designated for charitable activities are credited to individual projects, Payments made for the project, together with a directly proportional share of overhead and support costs in Sudan are then debited to the project. See note 4.
- j. **Contingent Liabilities.** A contingent liability is disclosed where the possible obligation, which arises from past events, will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control.

Assets

- k. **Tangible fixed assets for use by charity.** These are capitalised if they can be used for more than one year, and cost at least £500. They are valued at cost or a reasonable value on receipt.
- l. **Stocks and work in progress.** These are valued at the lower of cost or market value.
- m. **Foreign currencies.** Transactions in foreign currencies are recognised at the average rate of exchange received over the year. Monetary assets and liabilities are translated into sterling at the exchange rate on the balance sheet date. All exchange differences are recognised through the statement of financial activities.

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Notes to the Accounts for the year ended 31st December 2008

Note	Analysis of incoming resources	Restricted Funds	
		2008	2007
3		£	£
	Grants from organisations		
	Mo Ibrahim Foundation - UK	62,920	0
	International Children In Need Group - ICING	35,207	0
	Light for the World, Vienna - Austria	30,340	4,173
	Refugees International - Japan	21,083	20,001
	UK Department for International Development (DfID) - University scholarships	16,826	24,841
	Catholic Agency for Overseas Development - UK	15,000	15,000
	UK Department for International Development (DfID) - Teacher Training & Support:	10,749	55,952
	Gordon College Memorial Trust - UK	7,500	13,000
	Walter Guinness Trust - UK	1,000	1,000
	Scottish Episcopal & other UK Churches	350	2,235
	Manos Unidas - Spain	0	22,678
	Zain - Sudan	0	14,488
	CARE International - Canada Fund	0	8,896
	Other restricted donations	0	5,200
	Ulverscroft Foundation	0	2,500
		200,975	189,964

Note	Analysis of resources expended			2008	2007
		Direct costs	Project support	Total	Total
4		£	£	£	£
	Charitable Activities - Educational Projects				
	University scholarships & hostel	62,195	17,557	79,752	71,102
	Teacher Training & Support - Kadugli & Nuba Mountains	40,858	11,534	52,392	40,576
	Teacher Training & Support - Khartoum	23,088	6,518	29,605	37,987
	Scholarship Project to educate AIDS-affected orphans	8,226	2,322	10,548	5,129
	Teacher Training & Support - Kadugli Teachers' Resource Centre	5,653	1,596	7,249	10,637
	Vocational Training project	4,979	1,406	6,385	0
	Women's Literacy Project - Darfur	720	203	923	3,217
	Total Education projects	145,719	41,135	186,855	168,648
	Ahfad University Girls' Education conference grant	0	0	0	5,035
	Charitable Activities - Educational Support Projects				
	Eye Care outreach, Kadugli	19,803	5,590	25,393	6,779
	HIV/AIDS Awareness outreach/home-based care	10,895	3,076	13,971	17,762
	Eye Care outreach, Khartoum	7,122	2,010	9,132	12,715
	Medicine Box project	1,621	458	2,079	5,395
	Solar lighting project	519	146	665	11,979
	Breakfast project	0	0	0	4,030
	Total Education Support projects	39,960	11,280	51,240	58,659
	Total Charitable Activities	185,679	52,416	238,095	232,342

For basis of apportioning project support costs see Note 2i.

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Notes to the Accounts for the year ended 31st December 2008

Note	Support Costs					2008	2007
		Staff costs	Office running costs	IT & comms	Transport & other costs	Total	Total
5		£	£	£	£	£	
	Charitable Activities						
	Education projects	19,808	8,911	2,801	9,616	41,135	43,999
	Education Support projects	5,432	2,444	768	2,637	11,280	15,304
	Total	25,240	11,354	3,569	12,253	52,416	59,302

Grants from partners towards support costs amounted to £13,089 (2007 - £14,128).

For basis of apportioning support costs see Note 2i

Note 6 Details of certain items of expenditure

- a. Trustee expenses. Payment or reimbursement of out-of pocket expenses amounted to £175. This sum was donated back to the charity. (2007 - £180).
- b. Fees for examination or audit of the accounts. None. (2007 - £0).

Note 7 Paid employees

- a. Staff costs. Wages, salaries and benefits in kind, including severance provisions on termination of the the contract of employment by the employee amounted to £25,240 . (2007 - £33,735).
- b. Average number of full time equivalent employees in the year: 13.0 (All employed on charitable activities).
- c. Pension scheme. No pension scheme is operated but provision has been made for severance pay under Chapter IX of the Sudan Labour Code 1997, for entitled employees choosing to leave the charity's employment. See Note 15.

Note 8 Grant making.

The charity made no grants in year. (2007 - £5035).

Note 9 Tangible fixed assets

	Fixtures, fittings & equipment	Other	Total
	£	£	£
a. Cost or valuation			
Balance brought forward	5,498	-	5,498
Additions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Transfers	-	-	-
Balance carried forward	5,498	-	5,498
b. Accumulated depreciation and impairment provisions			
Balance brought forward			
Depreciation charge for year (straight line basis)	1,138	-	1,138
Impairment provisions	-	-	-
Revaluations	-	-	-
Disposals	-	-	-
Transfers	-	-	-
Balance carried forward	1,138	-	1,138
c. Net book value			
Brought forward	5,498	-	5,498
Carried forward	4,360	-	4,360

d. Revaluation

No fixed assets have been revalued

Together for Sudan - The Bishop Mubarak Fund

Registered Charity No: 1085852

Notes to the Accounts for the year ended 31st December 2008

Note Investment assets

10 The charity holds no fixed asset investments, investment properties, investments in subsidiary or connected undertakings and companies, securities not listed on a recognised stock exchange, cash held as part of an investment portfolio or other investment. (2007 - £0).

Note	Debtors and prepayments	Amounts falling due within one year		Amounts falling due after one year	
		2008	2007	2008	2007
11		£	£	£	
	Analysis of debtors				
	Trade debtors				
	Amounts due from subsidiary undertakings				
	Other debtors	31,122	42,085	0	0
	Prepayments and accrued income	14,785	9,008	0	0
	Total	45,907	51,093	0	0

Note	Creditors and accruals	Amounts falling due within one year		Amounts falling due after one year	
		2008	2007	2008	2007
12		£	£	£	
	a. Analysis of creditors				
	Trade creditors				
	Amounts due to subsidiary undertakings				
	Other creditors				
	Accruals and deferred expenditure	0	230	0	0
	Total	0	230	0	0

b. Security over assets: No loan, overdraft or other creditor holds a charge or other security over any assets of the charity. (2007 - £0).

Note Endowment & restricted income funds

13 The charity has no permanent or expendable endowment, special trusts or established restricted income funds. Donations and grants are received for particular education or education support-related projects in Sudan and these are brought to account on a restricted basis (See Note 1b).

Note Transactions with related parties

14 a. Remuneration & benefits: No remuneration or other benefits are paid to trustees or other related parties by the charity or any institution or company connected with it. (2007 - £0).
 b. Loans: No amounts are owing to or from the charity's trustees or other related parties by the charity at the year end. (2007 - £0).
 c. Other transaction/s with trustees or related parties: No transactions have been undertaken by (or on behalf of) the charity in which a trustee or other related party has a material interest. (2007 - Nil return)

Note Additional disclosures

Note	15	Charitable commitments accrued		
		Unrestricted	Restricted	Total
	a. Provisions for liabilities and charges and movement in provisions.	£	£	£
	Commitments outstanding at 1 st January	15,360	0	15,360
	New commitments charged to the SOFA in year	1,365	0	1,365
	Commitments paid or cancelled during the year	(4,791)	0	(4,791)
	Amount of commitments as at 31 st December	11,934	0	11,934

Timing: All commitments are payable with the requisite period of notice (less than one year).

b. The liability of £10,843 for arrears of social security contributions declared in 2007 has been reduced through the commitments paid or cancelled (Note 15a, above) to: £4,984

c. Contingent Liability: Although there are no plans or intentions on the charity's part to do so, should the charity be required to close down its operations in Sudan, for whatever reason, a contingent liability (see Note 2j) exists for employees' severance pay in the amount of: £2,284 (2007 - £2,067)

Together *for* Sudan ~ The Bishop Mubarak Fund

**A United Kingdom charity authorised and regulated by the
Charity Commissioners for England & Wales**

Registered Charity No. 1075852

Director

Dr Lillian Craig Harris OBE

Secretary

Alan F Goulty CMG

Other Trustees

Professor Herman Bell

Norman Swanney

Adrian Thomas

Country Coordinator Sudan

Neimat Hussein Issha

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